

**HOPKINS HILL FIRE DISTRICT  
BESTWICK TRAIL  
COVENTRY, RI 02816**

**A MEETING OF THE EXECUTIVE BOARD TOOK PLACE ON MONDAY,  
AUGUST 4, 2014 AT THE HOPKINS HILL FIRE STATION.**

**THE MODERATOR, DAN DANIS, CALLED THE MEETING TO ORDER  
AT 7: 00 P.M.**

**PRESENT: DAN DANIS, CAROL DION, CARRIE MOORE, KEN  
BURDICK, DENISE BROWN, CHIEF FRANK BROWN.**

**ABSENT: BARBARA KANE, DENISE DEGRAIDE**

**NO EXECUTIVE SESSION**

**KEN BURDICK MADE A MOTION TO WAIVE READING OF JUNE 2,  
2014 MINUTES AND APPROVE THEM. SECOND BY DENISE BROWN.  
CAROL DION-YES, CARRIE MOORE-YES, DAN DANIS-YES,  
BARBARA KANE-YES, DENISE DEGRAIDE-YES. APPROVED AND  
COPIES PLACED ON FILE.**

**TREASURER'S REPORT WAS READ BY CLERK, CAROL DION. SEE  
ATTACHMENT 1.**

**CARRIE MOORE MADE A MOTION TO ACCEPT, SECOND BY KEN  
BURDICK. CAROL DION-YES, DAN DANIS-YES, DENISE**

**BROWN-YES. APPROVED AND COPY PLACED ON FILE.**

**TAX COLLECTOR'S REPORT WAS GIVEN BY DENISE BROWN. SEE ATTACHMENT 2**

**TRIAL BALANCE REPORT FROM 6/1/14-8/4/14. ONE ABATEMENT FOR 63.00. WORKING ON A NEW TAX ROLL FOR STATE. KEN BURDICK MADE A MOTION TO ACCEPT, SECOND BY CARRIE MOORE. CAROL DION-YES, DAN DANIS-YES. APPROVED AND COPIES PLACED ON FILE.**

**STREET LIGHTING/HYDRANT REPORT- NO REPORT**

**CHIEF'S REPORT WAS GIVEN BY CHIEF FRANK BROWN.**

**\*ACCOUNT BALANCE REPORT- SEE ATTACHMENT 3**

**\*RESCUE ACCOUNT REPORT- SEE ATTACHMENT 4**

**\*CHECK REGISTER – PAYMENT \$1,625 DEPOSITS \$1,372.18  
BALANCE \$2,807.17 SEE ATTACHMENT 5**

**\*EMPLOYEES RETIREMENT SYSTEMS NEWS LETTER SHOWING COLA UPDATE: HOPKINS HILL IS 80 PERCENT FUNDED. SEE ATTACHMENT 6**

**\*LOOKING FOR \$35,000 FOR LIF PAK.**

**\*TRACTOR TRAILER FIRE AT HOME DEPOT ON JULY 24, 2014. WE WILL BE BILLING CARDINAL TRUCKING FOR \$14,000.00 (OTHER DEPT. HELP, FOAM, ETC). INVOICE TO GO OUT TOMORROW TO CARDINAL TRUCKING INSURANCE COMPANY.**

**\*2012 GRANT FOR SCOTT AIR PAKS: AIR PAKS ARE IN AND**

**TRAINING HAS STARTED.**

**\*2013 GRANT FOR GENERATOR- DENIED**

**\*FISCAL STABILITY ACT- WENT TO 2 MEETINGS AND CCRI FOR SEMINAR REGARDING NEW REPORTS THAT HAVE TO BE FILED. WE NEED TO REPORT TO STATE, COVENTRY TOWN COUNCIL, COVENTRY TOWN CLERK, COVENTRY TOWN TREASURER, COVENTRY TAX COLLECTOR THE FOLLOWING:**

- 1. CERTIFICATION OF BUDGET ONCE A YEAR**
- 2. QUARTERLY REPORTS**
- 3. ASSESSOR'S STATEMENT OF ASSESSED VALUES AND TAX LEVY.**

**\*FINANCIAL AUDITS-WILL GET IN TOUCH WITH AUDITOR GENERAL TO FIND OUT IF WE DO OUR AUDITS THE WAY WE HAVE BEEN DOING THEM OR DO WE HAVE TO MAKE CHANGES.**

**\*MOVING FORWARD WE WILL BE GOING TO QUICK BOOKS. TREASURER, CLERK, CPA-MARVIN MITCHELL WILL GET NEW COMPUTERS. WILL MEET IN AUGUST FOR TRAINING.**

**\*WE WILL APPOINT CARYL MOORE AS A CONSULTANT TO THE TREASURER FOR THE CONVERSION TO QUICK BOOKS FOR A STIPEND OF \$1,000.00.**

**\*RECEIVED A LETTER FROM DIVISION OF TAXATION REQUESTING A LIST OF ALL PUBLIC EMPLOYEES OF OUR MUNICIPALITY. SENT CERTIFIED MAIL ON JULY 21, 2014. SEE ATTACHMENT 7**  
**KEN BURDICK MADE A MOTION TO ACCEPT, SECOND BY CARRIE MOORE. CAROL DION-YES, DAN DANIS-YES, DENISE BROWN-YES. APPROVED AND COPIES PLACED ON FILE.**

**OLD BUSINESS-NONE**

**NEW BUSINESS:**

**1. KEN BURDICK MADE A MOTION TO APPROPRIATE \$35,000 FROM RESCUE RECOVERY ACCOUNT TO PURCHASE LIFT PAK 15 CADIAC MONITOR. SECOND BY DENISE BROWN. CAROL DION-YES, CARRIE MOORE-YES, DAN DANIS-YES. APPROVED**

**2. KEN BURDICK MADE A MOTION TO APPOINT CARYL MOORE AS A CONSULTANT TO THE TREASURER FOR THE CONVERSION TO QUICK BOOKS FOR A STIPEND OF \$1,000.00. SECOND BY CAROL DION. DAN DANIS-YES, DENISE BROWN-YES, CARRIE MOORE –YES. APPROVED.**

**GOOD OF DISTRICT: DOING TRAINING WITH CCFD AT 3 HOUSES ON NEW LONDON TURNPIKE AND ARNOLD ROAD. THIS PROPERTY WILL BE TURNED INTO A CUMBERLAND FARMS.**

**MEETING ADJOURNMENT AT 7:57 P.M.**

**RESPECTFULLY SUBMITTED,**

**CAROL DION**

**CLERK**